

Annex VII: Template of Requesting CVs of interim staff

Under FWC 07/2015/OP/EITPROC

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Sent by e-mail only

Date of submission:

Subject:	Request for CVs
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You are kindly requested to send at least 5 CVs of interim staff according to the below characteristics via e-mail at the latest 5 working days after reception of the present request.

Place	
Justification of the need	
Duration of the initial contract	
Possible extension	

Description of the profile

Title of the profile	
Working hours/schedule	
Working environment/conditions	
Purpose/Objective of the function	
Tasks	

Specifications of the profile

	Essential	Advantageous
Qualifications		
Professional experience		
Language skills		
IT skills		

(stamp / signature)