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**Hungary-Budapest: Provision of services in issuing certificates on financial statements
2017/S 101-200020**

Contract notice

Services

Directive 2014/24/EU

Section I: Contracting authority

I.1) Name and addresses

European Institute of Innovation and Technology
Infopark, Building E, Neumann Janos utca 1.
Budapest
1117
Hungary

E-mail: eit-procurement@eit.europa.eu

NUTS code: HU101

Internet address(es):

Main address: <http://eit.europa.eu/>

Address of the buyer profile: <http://eit.europa.eu/collaborate/procurement>

I.2) Joint procurement

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <http://eit.europa.eu/collaborate/procurement>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

I.4) Type of the contracting authority

European institution/agency or international organisation

I.5) Main activity

Other activity: Innovation and technology enhance activities by way of awarding EU grants.

Section II: Object

II.1) Scope of the procurement

II.1.1) Title:

Provision of services in issuing certificates on financial statements.

Reference number: 05/2017/OP/EITPROC.

II.1.2) Main CPV code

79212000

II.1.3) Type of contract

Services

II.1.4) Short description:

The assignment includes preparation, carrying out and reporting on a number of agreed upon procedures of KIC LE/partners/linked third parties most of which are located in various EU Member States. The draft list of KIC LE/

partners/linked third parties including their locations as well as the number of audits will be provided annually when services are requested. The final list of audits to be performed shall be established between the contractor and the EIT based on the updated business plan/information obtained from the KIC LE/partners and any further needs of the EIT.

For each audit, on the spot visits of 2–3 days should be foreseen, with the exception of the KIC LE and a few larger partners where the volume of grant may justify a longer visit or 2 separate missions. The auditors shall foresee pre-visits or alternative types of preparatory work with KIC LE/partners/linked third parties in their proposals.

II.1.5) **Estimated total value**

Value excluding VAT: 3 960 000.00 EUR

II.1.6) **Information about lots**

This contract is divided into lots: no

II.2) **Description**

II.2.1) **Title:**

II.2.2) **Additional CPV code(s)**

II.2.3) **Place of performance**

NUTS code: HU101

Main site or place of performance:

The assignment includes preparation, carrying out and reporting on a number of agreed upon procedures of KIC LE/partners/linked third parties most of which are located in various EU Member States.

II.2.4) **Description of the procurement:**

The EIT intends to acquire services in order to obtain certificates on the financial statements ('CFSS') referred to in Article 16 of the specific grant agreements, composed of:

— the auditor's independent report of factual findings ('the report') to be issued on the auditor's letterhead, dated, stamped and signed by the auditor,

— the agreed upon procedures to be performed by the auditor ('the procedures') and the standard factual findings to be confirmed by the auditor ('the findings').

The assignment includes preparation, carrying out and reporting on a number of agreed upon procedures of KIC LE/partners/linked third parties most of which are located in various EU Member States. The draft list of KIC LE/partners/linked third parties including their locations as well as the number of audits will be provided annually when services are requested. The final list of audits to be performed shall be established between the contractor and the EIT based on the updated business plan/information obtained from the KIC LE/partners and any further needs of the EIT.

For each audit, on the spot visits of 2–3 days should be foreseen, with the exception of the KIC LE and a few larger partners where the volume of grant may justify a longer visit or 2 separate missions. The auditors shall foresee pre-visits or alternative types of preparatory work with KIC LE/partners/linked third parties in their proposals.

For more information please see point 2.1 of the tender specifications.

II.2.5) **Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) **Estimated value**

Value excluding VAT: 3 960 000.00 EUR

II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:

The contract shall be renewed automatically up to 3 times, each time for a period of 12 months, unless formal written notification to the contrary is sent by one of the parties and received by the other 3 months before the contract expiry. Renewal does not imply any modification or deferment of existing obligations.

II.2.10) **Information about variants**

Variants will be accepted: no

II.2.11) **Information about options**

Options: no

II.2.12) **Information about electronic catalogues**

II.2.13) **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) **Additional information**

Section III: Legal, economic, financial and technical information

III.1) **Conditions for participation**

III.1.1) **Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

The tenderer or in case of consortium/joint tenders at least 1 member of the consortium/joint tenders shall be a professional accounting/audit firm.

III.1.2) **Economic and financial standing**

Selection criteria as stated in the procurement documents

III.1.3) **Technical and professional ability**

Selection criteria as stated in the procurement documents

III.1.5) **Information about reserved contracts**

III.2) **Conditions related to the contract**

III.2.1) **Information about a particular profession**

III.2.2) **Contract performance conditions:**

See procurement documents.

III.2.3) **Information about staff responsible for the performance of the contract**

Section IV: Procedure

IV.1) **Description**

IV.1.1) **Type of procedure**

Open procedure

IV.1.3) **Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 4

IV.1.4) **Information about reduction of the number of solutions or tenders during negotiation or dialogue**

IV.1.6) **Information about electronic auction**

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

IV.2.2) Time limit for receipt of tenders or requests to participate

Date: 29/06/2017

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4) Languages in which tenders or requests to participate may be submitted:

English, Bulgarian, Danish, German, Greek, Estonian, Finnish, French, Irish, Croatian, Hungarian, Italian, Latvian, Lithuanian, Maltese, Dutch, Polish, Portuguese, Romanian, Slovak, Slovenian, Spanish, Swedish, Czech

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date: 11/07/2017

Local time: 10:00

Place:

EIT premises, Budapest.

Information about authorised persons and opening procedure:

A representative of each tenderer may attend the opening of the tenders. In this case, the interested tenderers are kindly requested to register beforehand by e-mail. At the opening, the representative of the tenderer may be asked to present its credentials/power of attorney to be checked by the EIT.

Section VI: Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: no

VI.2) Information about electronic workflows

VI.3) Additional information:

VI.4) Procedures for review

VI.4.1) Review body

General Court of the European Union

rue du Fort Niedergrünwald

Luxembourg

2925

Luxembourg

Telephone: +352 4303-1

E-mail: generalcourt.registry@curia.europa.eu

Fax: +352 4303-2100

Internet address:<http://curia.europa.eu/>

VI.4.2) Body responsible for mediation procedures

VI.4.3) Review procedure

VI.4.4) Service from which information about the review procedure may be obtained

General Court of the European Union

rue du Fort Niedergrünewald
Luxembourg
2925
Luxembourg
Telephone: +352 4303-1
E-mail: generalcourt.registry@curia.europa.eu
Fax: +352 4303-2100
Internet address: <http://curia.europa.eu/>

VI.5) **Date of dispatch of this notice:**
17/05/2017