

This notice in TED website: <https://ted.europa.eu/udl?uri=TED:NOTICE:340222-2018:TEXT:EN:HTML>

**Hungary-Budapest: Workshops and education activities to support the development of leadership, digital and entrepreneurial competences
2018/S 149-340222**

Section I: Contracting Authority

I.1) Name, addresses and contact point(s)

European Institute of Innovation and Technology, Infopark, Building E, Neumann Janos utca 1, Budapest, 1117, HUNGARY (HU), Contact point(s): For the attention of: Services and Finance Unit, Telephone: +361 481 9359, Email: EIT-PROCUREMENT@eit.europa.eu

Internet address(es)

General address of the contracting authority (URL): <http://eit.europa.eu/>

Electronic access to information (URL): <http://eit.europa.eu/collaborate/procurement>

Further information can be obtained from the above mentioned contact point(s).

Specifications and additional documents can be obtained from the above mentioned contact point(s).

Applications must be sent to the abovementioned contact point(s).

I.2) Type of the contracting authority

European Institution/Agency or International Organisation

I.3) Main activity

Other: Fostering innovation and entrepreneurship in order to address societal challenges

I.4) Contract award on behalf of other contracting authorities

No

Section II: Object of the call for expressions of interest

II.1) Title attributed to the call for expressions of interest:

Workshops and education activities to support the development of leadership, digital and entrepreneurial competences

II.2) Type of contract and location of works, place of delivery or of performance

Services

Service category No: 24 Education and vocational education services

Main site or location of works, place of delivery or of performance: As required, tasks may be carried out at the contracting authority's premises, at any other premises required by the Contracting Authority.

The services of the vendor are to be provided in EU Member States and EU candidate and associated countries, preferably EIT RIS countries, <https://eit.europa.eu/activities/outreac/eit-regional-innovation-scheme-ris>

However, work may be also carried out at another location if required.

For more information about NUTS codes, please see:

<http://simap.ted.europa.eu/web/simap/nuts>.

NUTS code: HU

NUTS code: BE

NUTS code: DE

NUTS code: NL

II.3) Description of the field or fields covered by the call for expressions of interest:

The objective of this call for expressions of interest is to set up a list of vendors for providing support and delivery on activities of the EIT, in particular in the following fields:

— Sublist I: “Inspirational Leadership and Entrepreneurship” workshops for 12-18 years old female students in EU Member States and EU candidate and associated countries, with a particular focus on RIS* countries,

— Sublist II: “Digital and Entrepreneurial skills” workshops for 12-18 years old female students in EU Member States and EU candidate and associated countries with a particular focus on RIS* countries.

Workshops in the area of “Inspirational Leadership and Entrepreneurship” and “Digital and Entrepreneurial Skills” will contribute to the implementation of Action 8 — Inspiring Girls of the Digital Education Action Plan — https://ec.europa.eu/education/initiatives/european-education-area/digital-education-action-plan_en

Expressions of interest should be submitted in one of the official languages of the European Union by e-mail to the address indicated at point I.1).

Inclusion on the list entails no obligation on the part of the Contracting Authority concerning the conclusion of contracts.

Vendors can require that their profile be removed from the list at any time during the period of validity of the list.

*<https://eit.europa.eu/activities/outreac/eit-regional-innovation-scheme-ris>

II.4) **Information about lots**

This call for expressions of interest is divided into lots: no

II.5) **Information about subcontracting**

The subcontracting is accepted: yes

Conditions for subcontracting: Subcontracting is allowed. In such cases, the EIT may demand information on any part of the contract that the tenderer may intend to subcontract to third parties and on the identity of any subcontractor. The EIT reserves the right to validate the proposed subcontractor(s).

II.6) **Common procurement vocabulary (CPV)**

Main vocabulary:

Main object: 80000000-4

Section III: Legal, economic, financial and technical information

III.1) **Legal form to be taken by the grouping of suppliers, contractors or service providers to whom a contract might be awarded:**

As a general rule, this call is open to natural and legal persons.

III.2) **Economic and financial standing:**

Not applicable at this stage.

III.3) **Technical competence:**

Not applicable at this stage.

III.4) **Professional competence:**

Not applicable at this stage.

Section IV: Procedure

IV.1) **Type of procedure**

Restricted

IV.2) **Grounds for exclusion**

Applicants shall be excluded from participating in a contract if:

(a) they are bankrupt, being wound up or have suspended business activities, their affairs are being administered by the court, they have entered into an arrangement with creditors or similar measures or are the

subject of any proceedings of that nature, or are in any analogous situation arising from a similar procedure provided for in national legislation or regulations;

(b) they have been convicted of an offence concerning their professional conduct by a judgment which is not open to appeal;

(c) they have been guilty of grave professional misconduct;

(d) they have not fulfilled obligations relating to the payment of social security contributions or taxes;

(e) they are guilty of serious misrepresentation in supplying the information required by the authorizing department;

(f) other: as provided in the EU Financial Regulation.

IV.3) **Selection criteria:**

Not applicable at this stage.

V.4) **Administrative information**

IV.4.1) File reference number: 18/2018/CEI/EITPROC

IV.4.2) Period of validity of the list resulting from this call for expressions of interests: The list will be valid for 4 years from the date on which this notice is sent to the Office for Official Publications of the European Union.

Expiry date of the list resulting from the call for expressions of interest: Applications to appear on this list may be submitted at any time during the period of validity of this list, with the exception of the last 3 months of that period.

IV.4.3) Time-limit for the submission of applications:

Date: 15.3.2022

IV.4.4) Language(s) in which applications may be submitted: Any EU official language

Section VI: Complementary information

VI.1) **Presentation and submission of applications:**

Information and documents to be provided:

Interested parties shall provide their identification details and indicate the specific fields that interest them by submitting the following documents:

a) Standard Form of Expression of Interest completed (Annex I, both in Word and pdf format);

b) Relevant Legal Entity Form completed and signed (Annex II, pdf format);

c) For natural persons, ID number indicated in the Standard Form of Expression of Interest, for legal entities copy of the VAT registration document; if the VAT number does not appear on this official document, a copy of any other official document (official gazette, company register etc.) showing the name of the legal entity, the address of the head office and the registration number provided by the national authorities;

d) Financial identification form completed, signed and stamped by the bank or accompanied by a recent bank statement. (Annex III, pdf format).

Vendors invited to submit a tender or a request to participate following the procedure described below shall be required to provide a declaration on honour stating that they are not in one of the situations of exclusion and that they fulfill the selection criteria related to the contract in question. In case of doubt, they may be requested to provide supporting evidence of non-exclusion. At any time before concluding a contract, vendors invited may be asked to provide supporting evidence related to the selection criteria.

General description of the procedure:

Interested parties are invited to submit an expression of interest in accordance with the rules set out in this notice. Participation in this call is open on equal terms to all natural and legal persons coming within the scope of the Treaties of the European Union, and to all natural and legal persons in a third country which has a special agreement with the European Union on the conditions laid down in that agreement.

For British candidates or tenderers: Please be aware that after the UK's withdrawal from the EU, the rules of access to EU procurement procedures of economic operators established in third countries will apply to candidates or tenderers from the UK depending on the outcome of the negotiations. In case such access is not provided by legal provisions in force candidates or tenderers from the UK could be rejected from the procurement procedure. The Contracting Authority will draw up a list of vendors who have expressed their interest by submitting the documents indicated above. This list comprises sublists, corresponding to each of the fields described under point II.3). The number of vendors on this list is not limited.

Where a specific contract relating to a field described at point II.3) is to be awarded, the Contracting Authority will invite all the vendors on the relevant sublist(s) to submit either a tender (procedure in one step) or a request to participate followed by a tender (procedure in two steps). In the case of a procedure in one step, the Contracting Authority will send the vendors the tender specifications relating to the contract in question. In the case of a procedure in 2 steps, the Contracting Authority will send the vendors only the subject-matter of the contract and the exclusion and selection criteria. In a second step, only the vendors fulfilling these criteria will receive the tender specifications and will be invited to submit tenders.

VI.2) **Additional information:**

Protection of personal data:

If processing your expression of interest involves the recording and processing of personal data (such as your name, address, contact details, ID number), such data will be processed pursuant to Regulation (EC) No 45/2001 on the protection of individuals with regard to the processing of personal data by the community institutions and bodies and on the free movement of such data. Unless indicated otherwise, your reply to this notice and any personal data requested are required for the purposes indicated above in points II.3) and VI.1) and will be processed solely for those purposes by the Contracting Authority indicated in point I.1), which is also acting as data controller. Details concerning the processing of your personal data are available on the privacy statement at: https://ec.europa.eu/info/data-protection-public-procurement-procedures_en

Your personal data may be registered in the Early Detection and Exclusion System (EDES) if you are in one of the exclusion situations mentioned in the EU Financial Regulation. For more information, see the Privacy Statement on:

http://ec.europa.eu/budget/library/explained/management/protecting/privacy_statement_edes_en.pdf

Ex-post transparency

Details on the contractors who have concluded a contract of more than 15 000 EUR awarded following the procedure set out at point VI.1) shall be published on the website of the contracting authority no later than 30 June of the year following contract award.

These details include name, locality (address for legal persons and region of origin for natural persons), amount, and subject of the contract. For natural persons, the information shall be removed two years after the year of contract award.

Annexes:

- I. Standard Form of Expression of Interest
- II. Legal Entity Form
- III. Financial Identification Form