



PRIVACY STATEMENT REGARDING THE LEGAL ACADEMY TRAINING SESSIONS ORGANISED BY THE EUROPEAN INSTITUTE OF INNOVATION AND TECHNOLOGY WITHIN THE INTER-AGENCIES' LEGAL NETWORK (IALN) 2023

This privacy statement provides information on the processing of personal data by the European Institute of Innovation and Technology for the organisation of the Legal Academy training sessions within the Inter-Agencies' Legal Network (IALN) 2023.

The processing of personal data follows the provisions of Regulation (EU) 2018/1725¹ of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC (hereinafter "Regulation").

What is personal data and what is a personal data processing operation?

Personal data shall mean any information relating to an identified or identifiable natural person ('data subject'). An identifiable person is one who can be identified, directly or indirectly, in particular by reference to an identifier such as a name, an identification number, location data, an online identifier or to one or more factors specific to the physical, physiological, genetic, mental, economic, cultural or social identity of that natural person.

Processing means any operation or set of operations which is performed on personal data or on sets of personal data, whether or not by automatic means, such as collection, recording, organisation, structuring, storage, adaptation or alteration, retrieval, consultation, use, disclosure by transmission, dissemination or otherwise making available, alignment or combination, restriction, erasure or destruction.

Who are the data subjects?

The data subjects are the participants of the Legal Academy training sessions organised by the EIT in 2023 (further referred as 'sessions'), the speakers, and other persons whose personal data appear in the sessions' material e.g. in correspondence, or in the presentations.

Who is the controller of the data processing?

The data controller is the EIT Director.

What is the purpose of the personal data processing?

¹ OJ L 295, 21.11.2018, p. 39–98



Personal data is collected and further processed for the purpose of coordinating, organising and managing the sessions; this includes, but is not limited to:

- The management of contact lists, distribution of presentations, documents circulated during and after the sessions; the management of feedback survey;
- Presentations, live web-streaming of speakers and participants in the context of the session, participants lists.

Surveys might be done via the EU Survey tool.

The data processing operations include the collection, recording, organisation, storage, consultation, use, disclosure by transmission, erasure and destruction of personal data.

What types of personal data are processed?

The personal data provided by data subjects in connection with their participation in the session is processed for the above-mentioned purposes in accordance with the Regulation (EU) 2018/1725. Information that may be processed: title, name, professional contact details of participants (e-mail address, employer's name and address), professional contact details of speakers (e-mail address, telephone number(s) (direct and mobile), employer's name and address), live web-streaming of speakers and participants, presentations of speakers.

Who has access to the personal data of data subjects and to whom can they be disclosed?

Within the EIT:

The personal data of the data subjects are processed by the EIT Legal Section staff, responsible for the coordination, organisation and management of the sessions, and IT staff involved if technical support is necessary.

Within the Commission and other EU institutions/bodies/agencies:

The following persons may have access to the personal data:

- EU Agencies Network – Shared Support Office.
- Participants to the sessions, speakers and all the IALN members (data visible on MS Teams and in presentations).

The authorized staff that may have access to relevant personal data for audit control or investigation purposes: Court of Auditors, Internal Audit Service of the European Commission, European Anti-Fraud Office (OLAF).

Access to the personal data may be granted also to the European Ombudsman and the European Data Protection Supervisor upon request, the General Court and the European Court of Justice to the extent necessary for handling the review procedure and litigation.



Third parties subject to the GDPR² and third parties not subject to the GDPR:

In order to perform the tasks referred to in Section 'What is the purpose of the personal data processing', EIT resorts to external providers (Processors):

- MS Teams (<http://privacy.microsoft.com>)
- EU Survey (<https://ec.europa.eu/eusurvey/home/privacystatement>.)

As Controller EIT ensures that the Processor applies the necessary safeguards to process your data safely and in accordance with the Regulation (EU) 2018/1725.

No personal data is shared with third parties for direct marketing purposes.

How long do we keep your data?

The EIT will keep your personal data including presentations of speakers for a period of 5 years after the last action in relation to the session.

What are the rights of the data subject?

In accordance with Articles 15, 17, 18, 19 of the Data Protection Regulation of European Institutions the data subjects have the **right for information**, the **right of access**, the **right of rectification** in case their personal data is not complete or not accurate and the **right to erasure** ("right to be forgotten").

The data subjects have the right to obtain the **erasure** of their personal data in accordance with Article 19 of the Regulation and in particular in the cases when the personal data are no longer necessary in relation to the purposes for which they were collected, if the data subject withdraws its consent, or in case of unlawful processing.

Data subjects have also the **right to restriction** of processing of personal data in accordance with Article 20 of the Regulation, and the **right to object** on grounds listed in Article 23 of the Regulation.

The rights can be only exercised by sending a request in a written form to EIT-DPO@eit.europa.eu. As a general rule, the requests for information, access, rectification, erasure restriction are handled without undue delay and in any event within one month of receipt of the request; this period may be extended by further two months where necessary, taking into account the complexity and number of requests. In case the data subject

² Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation, OJ L 119, 4.5.2016, p. 1–88)



contests the accuracy of the data, upon request, the data is restricted immediately for the period of verification of the accuracy of the data, not exceeding one month.

Restrictions to the rights of data subjects may be applied by the EIT, in accordance with Article 25 of the Data Protection Regulation of the European institutions and the EIT internal rules on restrictions³.

Who should be contacted in case of queries or complaints?

You have the right of recourse at any time to the EIT's Data Protection Officer (EIT-DPO@eit.europa.eu) and to the European Data Protection Supervisor (EDPS@edps.europa.eu) or contact the site: <http://www.edps.europa.eu/EDPSWEB/>.

Legal basis of the processing operation

- Regulation (EU) 2021/819 of the European Parliament and of the Council of 20 May 2021 on the European Institute of Innovation and Technology;
- EU AN 2023 Work Programme.

Grounds for lawfulness

In line with Article 5 1(a) of Regulation No. (EU) 2018/1725, the processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the EIT.

³ Currently under adoption. The final version will be published at the following link: <https://eit.europa.eu/who-we-are/legal-framework/data-protection>