



**RECORD¹ OF PROCESSING ACTIVITIES REGARDING THE ACCOUNTING SERVICES PROVIDED BY EUROPEAN UNION AGENCY FOR
FUNDAMENTAL RIGHTS
TO THE EUROPEAN INSTITUTE OF INNOVATION AND TECHNOLOGY**

Nr	Item	Description
1	Reference number	DPO-59
2	Name and contact details of the data controller, the data protection officer and, where applicable, the processor ² and joint controller	<p>The data controller is the Head of Administration Unit.</p> <p>Contact e-mail: EIT-FINANCE@eit.europa.eu</p> <p>Contact e-mail of the Data Protection Officer: EIT-DPO@eit.europa.eu</p> <p>The Data Processor is:</p> <ul style="list-style-type: none"> • European Union Agency for Fundamental Rights (accounting@fra.europa.eu)
3	Purposes of the processing	<p>The purpose of processing personal data is to enable the provision of the services described in the SLA between the European Union Agency for Fundamental Rights and the European Institute of Innovation and Technology and for the implementation, management, and monitoring of this agreement by EIT.</p>

¹ In line with article 31 of Regulation (EU) 2018/1725 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC

² For more information., please see below (categories of data recipients).



		The data processing operations include the collection, recording, organisation, storage, consultation, use, disclosure by transmission, erasure and destruction of personal data.
4	Categories of data subjects	The data subjects are all natural persons that, at one time, have (had) contractual and/or financial transactions with the EIT (e.g., beneficiaries of EU Funds, citizens, contractors, national detached experts and other experts, staff members of the EIT or of the European Commission and other EU institutions, agencies and bodies, detached officials, officials of national authorities, retired officials and agents, special advisers, temporary agents, auxiliary agents, contractual agents, competition candidates and trainees, etc.).
5	Categories of the personal data processed	<p>The following types of personal data are processed for the above-mentioned purposes in accordance with the Regulation:</p> <ul style="list-style-type: none"> • Name, First Name • Permanent Address • Personal number (for certain countries) • Date and Place of Birth • Email • Phone • Legal & Budgetary commitments • Payments • Bank account • Bank name • Address declared with the bank • EDES flag
6	Categories of data recipients	<p>Within the EIT:</p> <p>The personal data of the data subjects are processed by the authorised EIT Finance and Budget Section staff and the Head of Administrative Unit.</p> <p>Access will be given to the Internal Auditor of the EIT by request if necessary for the performance of the duties of the Internal Auditor.</p>



		<p>Within the Commission and other EU institutions/bodies/agencies:</p> <p>Within FRA: the personal data of the data subjects are processed by the authorised FRA staff, who are FRA Accounting Officer and FRA Deputy Accounting Officer.</p> <p>The authorized staff that may have access to relevant personal data for audit control or investigation purposes: Court of Auditors, Internal Audit Service of the European Commission, European Anti-Fraud Office (OLAF).</p> <p>Access to the personal data may be granted also to the European Ombudsman and the European Data Protection Supervisor upon request, the General Court and the European Court of Justice to the extent necessary for handling the review procedure and litigation.</p> <p>Third parties subject to the GDPR³ and third parties not subject to the GDPR:</p> <p>We commit not to disclose or share any data with third parties, in accordance with the principles outlined in the Regulation (EU) 2018/1725.</p>
7	Time limit storage	<p>The data processor (FRA) only keeps your personal data for the time necessary to fulfil the purpose of collection or further processing, that will not exceed the period referred to in Article 17 of the SLA (1 year, if the SLA is automatically renewed, the processing period will be extended accordingly).</p> <p>For the data stored in ABAC please see the corresponding data protection record (section retention period): https://ec.europa.eu/dpo-register/detail/DPR-EC-00301.3</p>
8	If applicable, transfers of personal data to a third country or to international organization (if yes, the identification of that third country or international	No

³ Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation, OJ L 119, 4.5.2016, p. 1–88)



	organization and the documentation of suitable safeguards)	
9	General description of the technical and organisational security measures	<p>Technical and organisational security measures are adopted by the processor (FRA), to ensure where appropriate:</p> <ul style="list-style-type: none"> a) the pseudonymisation and encryption of personal data; b) the ability to ensure the ongoing confidentiality, integrity, availability and resilience of processing systems and services; c) the ability to restore the availability and access to personal data in a timely manner in the event of a physical or technical incident; d) a process for regularly testing, assessing and evaluating the effectiveness of technical and organisational measures for ensuring the security of the processing; e) measures to protect personal data from accidental or unlawful destruction, loss, alteration, unauthorised disclosure of, or access to personal data transmitted, stored or otherwise processed.
10	For more information, including how to exercise rights to access, rectification, object and data portability (where applicable), see the privacy statement:	<p>Please see the privacy statement annexed to the record.</p> <p>Please consult the Data Protection page on the EIT's website: https://eit.europa.eu/who-we-are/legal-framework/data-protection</p>

Signature of the data controller

(Approval is given via a workflow in ARES in place of a handwritten signature)

Annex: Privacy statement