

## CHECK LIST

### TRAVEL REIMBURSEMENT OF CANDIDATES

In order to complete your travel reimbursement file and to facilitate the payment procedure, please kindly note that the following documents are due to be submitted to the EIT on the day of the interview, but in any case no later than 30 days after the date of the interview.

Type of document	Inserted in the file
1. Application form for reimbursement duly signed	<input type="checkbox"/>
2. Legal Entity Form duly signed	<input type="checkbox"/>
3. Copy of passport or national ID	<input type="checkbox"/>
4. Financial Identification form duly signed by the bank and bank account holder	<input type="checkbox"/>
5. Bank statement in case the Financial Identification Form is not signed and stamped by the bank	<input type="checkbox"/>
6. Invoice of plane/car/train ticket	<input type="checkbox"/>
7. Boarding passes (inbound and outbound)	<input type="checkbox"/>
8. Invoice of hotel	<input type="checkbox"/>
9. Invitation letter to the interview	<input type="checkbox"/>
10. Any other supporting document if necessary	<input type="checkbox"/>