

## Questions & Answers (Q & A)

### Invitation to Tender No. 18/2018/CEI/EITPROC

Contract notice 2018/S 149-340222

Updated: 10/12/2018

#### Q & A No. 1

**Question: 1.**

Szeretnénk benyújtani szándéknyilatkozatunkat a 18/2018/CEI/EITPROC hivatkozási számú eljárás keretein belül. A 2018/S 149-340222 azonosítószámú felhívásban található elérhetőségeken sajnos jelenleg nem elérhető a felhívásban felsorolt dokumentáció, illetve a mellékletek, ezért kérjük, azokat részünkre megküldeni szíveskedjenek.

We would like to submit our application within the procedure No. 18/2018/CEI/EITPROC. Unfortunately, at the contact details of the Contract Notice 2018 / S 149-340222 the listed documentation and attachments are unavailable, so please submit them to us.

**Answer:**

You can reach the documentation and the attachments by clicking to the following link: <https://eit.europa.eu/collaborate/procurement/call-expressions-interest-workshops-and-education-activities>

#### Q & A No. 2

**Question: 2.**

I run the Capability team here at XXXX and was alerted to an expression of interest from the EIT regarding some training but here was no information or point of contact (see below). Is there any further information available on this?

**Answer:**

Please see the Answer for Question 1.

#### Q & A No. 3

**Question: 3.**

In the box where we tick the available places we can deliver

- a. Are we expected to have premises in operation in countries we tick?
- b. Are we expected to deliver in the language of that country?

**Answer:**

a. No full-time premises in operation, but access to premises that could be used temporarily for the workshops.

b. Yes all workshops have to be delivered in local languages to the 12-18 years old female students.

**Q & A No. 4**

**Question: 4.**

The descriptions are quite vague, as 'Digital and Entrepreneurial Skills' can cover a lot of topics. For example, we have developed and delivered programmes for the target audience for specific areas in technology such as programming and cyber security. It would be helpful to understand more about how EIT envision this programme running, and whether we are expected to write about our experience in delivering similar programmes at this stage.

**Answer:**

Useful to provide at this stage some information on past experiences. More details will be provided on the content of the workshops to be delivered, once providers have been initially vetted / validated within the parameters of the Call for providers published at <https://eit.europa.eu/collaborate/procurement/call-expressions-interest-workshops-and-education-activities>

**Q & A No. 5**

**Question: 5.**

I appreciate this is an Expression of Interest, not a request for a proposal, but if I can get a bit more information about how this programme is being envisioned by EIT, this will be hugely helpful.

**Answer:**

Unfortunately at this stage we are not able to give you more details about the programme.

**Q & A No. 6**

**Question: 6.**

The contract notice does not mention where to submit our application to. Should just send it to this email address?

**Answer:**

Please send it to following functional mail as indicated in the Contract Notice I.1.): [EIT-PROCUREMENT@eit.europa.eu](mailto:EIT-PROCUREMENT@eit.europa.eu)

**Q & A No. 7**

**Question: 7.**

What is the deadline to manifest interest?

**Answer:**

According to the Contract Notice IV.4.3) Time-limit for the submission of applications: 15.3.2022

**Q & A No. 8**

**Question: 8.**

Why does the contract notice mentions "Hungary" when it is applicable to EIT RIS countries?

**Answer:**

According to the Contract Notice II.2) Type of contract and location of works, place of delivery or of performance: Main site or location of works, place of delivery or of performance: As required, tasks may be carried out at the contracting authority's premises, at any other premises required by the Contracting Authority. The services of the vendor are to be provided in EU Member States and EU candidate and associated countries, preferably EIT RIS countries, <https://eit.europa.eu/activities/outreach/eit-regional-innovation-schemeris> However, work may be also carried out at another location if required.

#### Q & A No. 9

##### Question: 9.

Annex II. Legal Entity Form and Annex III. Financial Identification Form are not available in the links you provided at the link ( <https://eit.europa.eu/collaborate/procurement/call-expressions-interest-workshops-and-educationactivities>) you provided in the "Questions & Answers (Q & A) Invitation to Tender No. 18/2018/CEI/EITPROC" document.

##### Answer:

Annex II. Legal Entity Form is available on the following link:

[http://ec.europa.eu/budget/contracts\\_grants/info\\_contracts/legal\\_entities/legal\\_entities\\_en.cfm#pl](http://ec.europa.eu/budget/contracts_grants/info_contracts/legal_entities/legal_entities_en.cfm#pl)

Annex III. Financial Identification Form is available on the following link:

[http://ec.europa.eu/budget/contracts\\_grants/info\\_contracts/financial\\_id/financial-id\\_en.cfm](http://ec.europa.eu/budget/contracts_grants/info_contracts/financial_id/financial-id_en.cfm)

#### Q & A No. 10

##### Question: 10.

Going through the required documentation, we noticed that the contract notice includes the submission of the following documents:

- a) Standard Form of Expression of Interest completed (Annex I, both in Word and pdf format);
- b) Relevant Legal Entity Form completed and signed (Annex II, pdf format);
- c) For natural persons, ID number indicated in the Standard Form of Expression of Interest, for legal entities copy of the VAT registration document; if the VAT number does not appear on this official document, a copy of any other official document (official gazette, company register etc.) showing the name of the legal entity, the address of the head office and the registration number provided by the national authorities;
- d) Financial identification form completed, signed and stamped by the bank or accompanied by a recent bank statement. (Annex III, pdf format).

However, Annex II and Annex III are not available on the website link, where only Annex I is downloadable. Could you help us with locating those annexes?

##### Answer:

Please see the answer for question 9.

#### Q & A No. 11

##### Question: 11.

We are interested in applying in the Call of Expression of Interest concerning digital and entrepreneurial skills for young women. Viewing the documents which are posted to be downloaded, there is nothing concerning a description of our activities, references, profiles of our team , etc. Have we missed something?

We would also like to know how the selection procedure is carried out and whether further information will be available, for instance in terms of time frame, number of activities, geographical focus, budget, etc.

**Answer:**

Please check to following website: <https://eit.europa.eu/collaborate/procurement/call-expressions-interest-workshops-and-education-activities>, and in particular the <https://eit.europa.eu/interact/bookshelf/call-expressions-interest-call-expressions-interest-workshops-and-education>.

The Selection Criterias are not determined at this stage. The EIT may ask for specific experience or team profiles in a specific tender specification, which will be sent to the organisations included in the pool.