

## Record of data processing activities regarding the EIT Awards 2020 procedure and online event<sup>1</sup>

Nr	Item	Description
1	Reference number	DPO-24
2	Contact details of the data controller and the data protection officer <sup>2</sup>	<p>The <b>data controller</b> is the Head of the Strategy and Impact Unit responsible for the <a href="#">EIT Awards</a>. Contact e-mail: <a href="mailto:EIT-Awards@eit.europa.eu">EIT-Awards@eit.europa.eu</a></p> <p>Contact e-mail of the <b>Data Protection Officer</b>: <a href="mailto:EIT-DPO@eit.europa.eu">EIT-DPO@eit.europa.eu</a></p>
3	Purposes of the processing	<p>1. The assessment of the nominations for the EIT Awards and awarding of the prizes, including the awarding of the EIT PUBLIC Award.</p> <p>2. Organisation and management of the EIT Awards 2020 online event.</p>
4	Categories of data subjects	<p>All the nominees who have submitted an application for the EIT Awards (i.e. EIT CHANGE Award, EIT INNOVATORS Award, EIT VENTURE Award, EIT WOMAN Award, EIT PUBLIC Award) and all participants of the EIT Award 2020 online event including jury members.</p> <p>Data subjects in the framework of the EIT PUBLIC Award voting are also all persons who take part in the online vote.</p>

<sup>1</sup> The personal data of the participants and the nominees for the EIT Awards to be held online from 8 to 9 December 2020 are processed in line with Regulation (EU) N 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by Union institutions, bodies, offices and agencies and on the free movement of such data<sup>1</sup> (OJ L 295, 21.11.2018, p. 39-98, hereinafter referred to as "Regulation").

<sup>2</sup> For the contact details of the processors, see point 6 of this record.

5	<b>Categories of the personal data processed</b>	<p>Within the context of the EIT Awards, the following types of personal data are processed:</p> <ul style="list-style-type: none"> <li>– In relation to the nominees: name; date and place of birth; gender; address; contact details; website and social media profiles for professional purposes (Facebook, Twitter, LinkedIn); nationality; data related to the identity document (number, issuing country), data related to education and prior employment; innovations and achievements; photo and video of the nominee; pictures, audio- and video recordings during the EIT Awards event;</li> <li>– In relation to prize winners: in addition to the above, legal identification form, copy of the identity document, and financial identification data such as banking details are also collected;</li> <li>– In relation to the jury members: name, photo and short bio</li> <li>– Within the context of the EIT PUBLIC Award, the online voting website collects the e-mail address, first name and surname of voters. The purpose of this is to prevent the same person voting more than once.</li> </ul>
6	<b>Categories of data recipients</b>	<p><b>Within the EIT:</b></p> <p>The personal data of the nominees are processed by the EIT staff responsible for the EIT Awards and by the members of the international jury (external high-level experts with possible participation of EIT Governing Board Members appointed by the EIT Director) assigned by the EIT, who will evaluate the nominees.</p> <p>Access to the personal data may be granted to the Internal Auditor of the EIT by request if necessary for the performance of the duties of the Internal Auditor.</p> <p><b>Within the Commission and other EU institutions/agencies/bodies:</b></p> <p>The personal data of participants may be registered in the Early Detection and Exclusion</p>

	<p>System (EDES) if they are in one of the situations mentioned in Article 136 of the EU Financial Regulation<sup>3</sup>. For more information, see the Commission’s privacy statement on <a href="http://ec.europa.eu/budget/explained/management/protecting/protect_en.cfm">http://ec.europa.eu/budget/explained/management/protecting/protect_en.cfm</a>.</p> <p>In case of an audit or complaint/appeal, the personal data can be disclosed to the auditors in the Commission, and to other EU institutions such as the European Court of Auditors, the European Ombudsman, the European Data Protection Supervisor, the General Court of the European Union and the European Court of Justice.</p> <p>If requested, personal data can be disclosed to the European Anti-Fraud Office (OLAF).</p> <p><b>Third parties subject to the GDPR<sup>4</sup> and third parties not subject to the GDPR:</b></p> <p>The personal data of the nominees may also be processed, in connection with the media and pitch/presentation training and the EIT Awards event, by the external contractor(s) of the EIT:</p> <ul style="list-style-type: none"> <li>- CECOFORMA S.A<sup>5</sup>, as an external contractor involved in the registration and organisation of the online event, is collecting the data on behalf of the EIT. The written framework contract between the European Commission’s Directorate General for Education and Culture (which is signed on behalf of the EIT as well) and CECOFORMA contains several provisions on the protection of personal data. The collection of presentations, audio and video recordings will be coordinated by CECOFORMA acting as event organiser. The DPO can be contacted at: <a href="mailto:dpo@cecoforma.com">dpo@cecoforma.com</a>.</li> </ul>
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<sup>3</sup> Regulation (EU, Euratom) No 2018/1046 of the European Parliament and of the Council of 18 July 2018 on the financial rules applicable to the general budget of the Union and amending Regulations (EU) No 1296/2013, (EU) No 1301/2013, (EU) No 1303/2013, (EU) 1304/2013, (EU) No 1309/2013, (EU) No 1316/2013, (EU) No 223/2014, (EU) No 283/2014, and Decision No 541/2014 and repealing Regulation (EU, Euratom) No 966/2012; OJ L 193, 30.7.2018, p. 1–222

<sup>4</sup> Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation); OJ L 119, 4.5.2016, p. 1–88

<sup>5</sup> EIT uses several platforms via Cecoforma, such as Award Force (<https://www.creativeforce.team/data-processing-agreement/>), <https://www.creativeforce.team/privacy-policy/>), Zoom ([https://zoom.us/privacy#\\_Toc44414846](https://zoom.us/privacy#_Toc44414846)) and Beyond (<https://www.bynd.com/privacy/>)

		<ul style="list-style-type: none"> <li>- EWORX S.A. is an external contractor of the EIT responsible for maintaining the EIT PUBLIC Award online voting function. The personal data indicated above is collected, uploaded and stored on its servers based in Europe, consulted and transmitted to the EIT, used and finally erased at the end of the retention period. The written framework contract between the EIT and EWORX S.A. contains several provisions on the personal data protection.<sup>6</sup></li> </ul> <p>For visibility purposes, the photographs/pictures, presentations, audio and video recording and live streaming of the EIT Awards event will be reproduced in various media including EIT publications, the EIT website, social media networks, TV channels and the press, in connection with the event, or for further institutional purposes as well as for promotional activities of the EIT. In this context, the pictures and audio or video recordings of EIT Award nominees will be published with specific mention of the persons concerned.</p>
7	Time limit storage	<p><u>1) Data of prize winners (i.e. awarded nominees):</u> the personal data of the prize winners is retained for a period of <b>ten years</b> from the date of the notification letter to the awarded nominees.</p> <p>Any further data required for statistical purposes should be kept in an anonymous form.</p> <p><u>2) Data of non-awarded nominees</u> are kept for a period of <b>five years</b> from the date of the notification letter to the non-awarded candidates for the purposes of potential review procedures and for budgetary or audit purposes. In case the length of the review procedure exceeds the period of five years, the relevant data are kept for the duration of the ongoing review procedure.</p> <p><u>3) Data collected for the EIT PUBLIC Award online voting function:</u> The EIT PUBLIC Award online voting website collects the e-mail addresses, first name and last name of voters. The</p>

<sup>6</sup> For more information, please see <https://www.eworx.gr/?i=eworx.en.privacy>

		retention period for this data is <b>one month</b> after the end of the EIT Awards event. This period may be extended in case of a complaint regarding the voting procedure.
8	<b>If applicable, transfers of personal data to a third country or to international organization (if yes, the identification of that third country or international organization and the documentation of suitable safeguards)</b>	<p>In case the use of Zoom is necessary, it may result the transfer of personal data to third country (e.g. the United States).</p> <p>If the data subject is a resident of the European Economic Area (EEA), and his/her personal data is transferred outside of the EEA, Zoom will:</p> <ul style="list-style-type: none"> <li>- Process it in a territory which the European Commission has determined provides an adequate level of protection for personal information; or</li> <li>- Implement appropriate safeguards to protect the personal information of the data subject, including transferring it in accordance with applicable transfer mechanism, including the European Commission's standard contractual clauses.</li> </ul> <p>Other service providers (mentioned above) transfer personal data to third countries<sup>7</sup> occasionally and only if these countries ensure adequate safeguards.</p>
9	<b>General description of the technical and organisational security measures</b>	<p><b>Organisational measures:</b> access to personal data regarding the EIT Awards 2020 is restricted to responsible EIT staff indicated above.</p> <p><b>Technical measures:</b> Electronic data is stored on EIT network drive and is only accessible to the staff mentioned in the previous paragraph.</p> <p><b>Website security</b></p> <p>The EIT PUBLIC Award 2020 voting function uses Hyper Text Transfer Protocol Secure (HTTPS). This is the secure version of HTTP, the protocol over which data is sent between web browsers and websites. The “S” at the end of HTTPS stands for “Secure”. It means all communications between your browser and the website are encrypted.</p>

<sup>7</sup> E.g. by using servers located in third countries.

		<p>Due to the encryption process, information, such as personal data, is protected. Encryption guarantees the confidentiality of personal data, even if it is intercepted.</p> <p>Web browsers such as Internet Explorer, Edge, Firefox, Opera, Safari and Chrome, also display a padlock icon in the address bar to visually indicate that an HTTPS connection has been established.</p> <p><b>Cookie policy</b></p> <p>A cookie is a small text file placed on a computer, browser or server.</p> <p>The EIT PUBLIC Award 2020 voting function does not use cookies or similar technology and does not retain browsing data related to the behaviour of visitors for statistical use.</p> <p>The EIT PUBLIC Award 2020 voting function does not permit third parties, including LinkedIn, Facebook and Twitter, to install cookies on your computer or browser, and does not permit third parties to access your personal data.</p>
10	<p><b>For more information, including how to exercise rights to access, rectification, object and data portability (where applicable), see the privacy statement:</b></p>	<p>Please consult the Data Protection page on the EIT’s website:</p> <p><a href="https://eit.europa.eu/who-we-are/legal-framework/data-protection">https://eit.europa.eu/who-we-are/legal-framework/data-protection</a></p>

Signature of the data controller  
(Approval is given via a workflow in ARES in place of a handwritten signature)

Annex: Privacy statement