



Record¹ of processing activities regarding the EIT Stakeholder Forum 2021

Nr	Item	Description
1	Reference number	DPO-32
2	Name of the data controller, the data protection officer and processor ² , if applicable and contact details	<p>The data controller is the Head of Communications and Stakeholder Relations Unit of the EIT Unit</p> <p>Contact e-mail: eit-stakeholder-relations@eit.europa.eu</p> <p>Contact e-mail of the Data Protection Officer: EIT-DPO@eit.europa.eu</p>
3	Purposes of the processing	<p>On 14 June 2021, the event is organised to mark the launch of the EIT's new strategy as part of the Horizon Europe framework programme for research and innovation. The event will be held under the auspice of the Portuguese Presidency of the Council of the European Union in a hybrid format:</p> <ul style="list-style-type: none"> - at the International Iberian Institute of Nanotechnology Laboratory (INL), in Braga, in Portugal and - online (via the Hopin platform: https://hopin.com/privacy) <p>Participation is free but registration is necessary.</p>

¹ In line with Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by Union institutions, bodies, offices and agencies and on the free movement of such data(OJ L 295, 21.11.2018, p. 39-98, hereinafter referred to as "Regulation").

² Please see below (categories of data recipients).



		<p>The event is open to innovators, entrepreneurs and organisations from business, education and research who want to learn more about the EIT and the different opportunities to innovate with the EIT Community. It will be interactive, and participants will be able to join discussions through Q&As and social media.</p> <p>The processing of the personal data is necessary for the following purposes:</p> <ul style="list-style-type: none"> - to register participants to the event; - to ensure the efficient organisation and management of the event, including the management of participation list, invitations and follow-up activities; - to include participants, following their consent, in the EIT Stakeholder Database. <p>Steps of registration:</p> <ul style="list-style-type: none"> - First of all, data subjects need to fill in the form available at: https://hopin.com/events/new-eit-strategy-to-power-europe-s-largest-innovation-network <p>Then, they can register to the event by signing up with email and password, or by choosing one of the following ways: Google account, Facebook, Linkedin, SSO</p>
4	Categories of data subjects	Speakers and stakeholders participating in the event.
5	Categories of the personal data processed	<p>For the registration the following data are processed:</p> <ul style="list-style-type: none"> - Name of organisation - Type of organisation - Department/Unit - Position in organisation



		<ul style="list-style-type: none"> - Phone number (optional) - Email address - Consent to be included in the EIT Stakeholder Database in order to receive updates on EIT activities and news (yes or no). <p>In case a data subject decides to use this/her Google, Facebook etc. account to register, the data subject may consult the privacy statements of these companies for more information.</p> <p>During the event the privacy statement of the Hopin platform is applicable.</p>
6	Categories of data recipients	<p>Within the EIT:</p> <p>For the purposes indicated above, access to personal data is provided to the EIT Director, the responsible Head of Unit and EIT staff managing the event and the follow-up activities.</p> <p>Access to the personal data may be granted to the Internal Auditor of the EIT by request if necessary for the performance of the duties of the Internal Auditor.</p> <p>Within the Commission and other EU institutions/bodies/agencies:</p> <p>Exceptionally for the purpose of handling review procedures and litigation, access to the personal data may be granted also to the European Ombudsman, the European Data Protection Supervisor, the General Court and the European Court of Justice to the extent necessary for handling the review procedure and litigation.</p>



		<p>Third parties subject to the GDPR³ and third parties not subject to the GDPR:</p> <p>Registration of participants to the EIT Stakeholder Forum 2021 and the management of the event will be made by the International Iberian Nanotechnology Institute Laboratory (INL) which acts as the processor of the EIT.</p> <p>The privacy statement of the INL is available at https://inl.int/wp-content/uploads/2020/04/INL-Data-Protection-Regulation_REGDIR003.pdf, while the privacy statement of the Hopin platform is available at https://hopin.com/privacy.</p>
7	<p>Time limit storage</p>	<p>Personal data will be kept for audit and follow-up purposes for a period of maximum <i>7 years</i> after the Stakeholder Forum event.</p> <p>After the above-mentioned retention period the data relating to the event required for scientific or historical research purposes, statistical purposes should be kept in an anonymous form.</p> <p>The audio and video recording of the event will be published on the EIT's website.</p> <p>The personal data of those participants who give consent to be added to the EIT Stakeholder Database shall be managed in accordance with our privacy statement on the EIT Stakeholder Database (https://eit.europa.eu/sites/default/files/stakeholder_database_privacy_statement_2019.pdf)</p>

³ Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation), OJ L 119, 4.5.2016, p. 1–88



8	If applicable, transfers of personal data to a third country or to international organization (if yes, the identification of that third country or international organization and the documentation of suitable safeguards)	NA
9	General description of the technical and organisational security measures	<p>Organisational measures: access to personal data is restricted to recipients specified above.</p> <p>Technical measures: Electronic data is stored on EIT internal SharePoint and is only accessible to the staff mentioned above.</p>
10	For more information, including how to exercise rights to access, rectification, object and data portability (where applicable), see the privacy statement:	<p>Please consult the Data Protection page on the EIT's website:</p> <p>https://eit.europa.eu/who-we-are/legal-framework/data-protection</p>

Signature of the data controller (Approval is given via a workflow in ARES in place of a handwritten signature)

Annex: Privacy statement