

Registration guide for expert evaluators

Before you begin, please read the <u>Call for experts announcement</u> published on the EIT website and the available document explaining types of assignment, expert profile and selection criteria. This will help you to understand the expertise we are looking for.

To identify you as an expert interested in working with us, please follow this guide, particularly the open keywords under step 6.

1. Please go to the <u>Participant Portal</u> website: <u>http://ec.europa.eu/research/participants/portal/desktop/en/experts/index.html</u>

2. Click on "Register as expert":

You will be requested to create a password (in the ECAS system).

2.1 Please complete your "Personal Details".

In "Programme Selection" choose Horizon 2020.

Then complete the "Languages", "Education" and "Professional Experience" sections (where you can add a link to your online CV, in "D Additional Info").

In "Professional Experience", reflect your experience working for 'Knowledge Triangle stakeholders' (business, education or research sector) as well as other NGOs, cities, etc.

Under 'Industrial experience', you may explain your Knowledge Triangle-related experience.

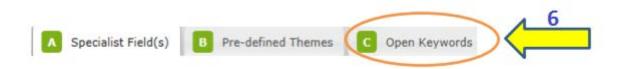
	RESEARCH & INNOVATION
European Commission	Participant Portal - Expert Area
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Velcome	Profile - Area of Expertise
Candidature number EX2016D	Please tell us about your field of expertise using the interactive navigation trees provided and final- In your own words.
	Specialist Field(s) B Pre-defined Themes C Open Keywords
Ay Data	My Specialist Field(s)
Profile	Please let us know your specialist field(s) using the interactive tree accessible below.
Identity	Please select at least one specialist field per programme
Bank Accounts	Knowing your field of expertise helps us to match your profile to relevant assignments.
Ay Contracts	You have no fields selected yet.
6 State Encomp See details	
Programme Selection	Zal << Back Update specialist fields Continue >>
Languages Education	
Area of Expertise	
and the second	

3-5. Click on 'Area of Expertise', select ' A Specialist Field'. Repeat for the 'B Pre-defined Themes'.

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European Commission	Participant Portal - Expert Area	LOGOUT
opean Commission > Research (& Innovation > Participant Portal > Experts	
Velcome	Profile - Area of Expertise	
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Ay Contracts	You have no fields selected yet.	
6 Status Incomplete See details	0	
Personal Details		
	Continue >>	
Area of Expertise		
Professional Experience		
	5	



6. Select "C Open Keywords"



- 7. In the 1st keyword, write EITKIC
- 8. In the 2nd keyword, write at least one of the thematic fields below
 - Climate change mitigation and adaptation
 - Information and communication technology
 - Sustainable energy
 - Healthy living and active aging
 - Raw materials
 - Value-added manufacturing
 - Sustainable food supply chain
 - Urban mobility

... and/or at least one of the horizontal areas below:

- Education
- Business creation
- Innovation management
- Financial sustainability
- Regional innovation

9. In the 3rd keyword, write your speciality that could further define you within:

- the thematic fields covered by the Innovation Communities, and/or
- the horizontal area of expertise

For more details, see <u>Call for experts</u> and the <u>type of assignment</u>, <u>expert profile and selection</u>.

10. Save



Commission	Participant Portal - Expert Area	
Iuropean Commission > Research	& Innovation > Participant Portal > Experts	
	Profile - Area of Expertise	
0	Please tell us about your field of expertise using the interactive navigation trees provided and finally in your own words.	
	Specialist Field(s) Pre-defined Themes C Open Keywords	
My Data	My open keywords	
Profile	Please describe your expertise using at least 3 keywords or phrases. Type a single keyword or	
Identity	phrase into the field provided and click the Add keyword/phrase button. Repeat to add another keyword.	
Bank Accounts	To complete our view of your area of expertise, describe your specialisation using your own	
My Contracts	• keywords or phrases.	
7/6 Status Incomplete	Add keyword/phrase (max 2000 characters)	
See details		
Personal Details Programme Selection		
Languages		
Education		
Professional Experience		
Help	< Back Cancel Save and continue >>	
HOW TO FAQ Contact		